

Michael Christiansen

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www.michael-christiansen.com

EDUCATION

Southern Utah University

Master of Business Administration

Graduation in Apr. 2026- Finishing Online

GPA: 3.9/4.0 Emphasis Areas: Leadership, Healthcare Administration, Business Analytics

Bachelor of Science

Magna Cum Laude Major in Biology; Minors in Chemistry and Psychology

WORK EXPERIENCE

University of Utah Orthopedic Center--Concurrent with full time MBA course work

Jul. 2025 – Present

Medical Assistant/Advanced EMT

Salt Lake City, UT

- Managed and directed busy daily clinic operations, insurance coordination, prior auths, provider workflows, and scheduling.
- Managed operations for 2-3 providers (up to 50 patients/day), inboxes, faxes, and phone calls.

Securitas/Gardaworld--Concurrent with full time MBA course work

Aug. 2024 – Mar. 2025

Emergency Medical Technician (EMT)/Security Guard

Magna, UT

- Delivered rapid medical response in high-risk industrial environment while keeping OSHA, HIPAA, site standards.
- Maintained communication, incident reporting; utilized excellent conflict management among workers and vendors.

Internal Church Financial Auditor--Volunteer--Concurrent with full time MBA course work

Aug. 2024 – Present

Financial Audit Committee Member/Audit oversight | 2025 – Present

Lehi, UT

- Oversaw internal financial audits for 7 local congregations/offices and provided training as needed.

Financial Auditor | 2024-2025

Lehi, UT

- Performed financial audits periodically according to institutional standards and reported accordingly.

Huntsman Cancer Hospital

Dec. 2021 – Jun. 2024

Clinical Research Coordinator | 2023 – 2024

Salt Lake City, UT

- Directed operational management and Consenting procedures, for 5 studies including phase I - III.
- Facilitated compliance with HIPAA, IRB, FDA and institutional requirements; communication with physicians, providers, nurses, research sponsors, and other regulatory bodies while maintaining audit readiness and integrity.

Medical Assistant/Advanced EMT | 2021 – 2023

Salt Lake City, UT

- Managed high acuity oncology clinics flow up to 45 patients/day with excellent EHR documentation and assessment.
- Precepted 3 other medical assistants and assisted in teaching departmental training for new employees.

Timpanogos Cave National Monument

Jun. 2017 – Oct. 2021

National Park Ranger and Emergency Responder | 2018 – 2021

American Fork, UT

- Supported monument wide emergency response and safety operations, providing improvement recommendations and risk mitigation proposals. Contributed to formal/informal staff training as needed.

National Park Service- Park Guide | 2017

American Fork, UT

- Delivered public education programs and participated in incident response programs.

CERTIFICATIONS, SKILLS & INTERESTS

Certifications: Six Sigma Black Belt, CAPM (in progress), Advanced EMT, Wilderness EMT, BLS, PALS/ACLS

Technologies: Expert in Excel, Word, and other Microsoft Products; R (5 years), RedCap (3 years), Python (2 years), and Tableau (2 years); Experience with EMR systems (4+ years) in Epic and Cerner/ICENTRA.

Skills:

- Presentation and Public Speaking Experience (Education Programs and Academic Research Presentation)
- Academic Research Involvement:
 - 4 years of Undergraduate, grant funded research with presentations (poster and oral formats)
 - Co-Author on Hematological Study Abstract for Myeloproliferative Syndromes (2024)

Interests: Volunteering (Teaching Guitar-2 years), Writing Music, Hiking, and Reading.